◎ Example of How to Fill in the Sakai City School Expense Subsidy Application Form

* Even if you submit your application to school, you can request a bank transfer into the account of the applicant.

* Regarding affixing seals
- If the application is filled in by the parent/guardian who submits the application
⇒ No seal is required.
- If the application is filled in by a person other than the parent/guardian who submits the application
⇒ Seal is required.
(A private seal can be used. However, it must be a seal to be used with a red ink pad.)

*Regarding corrections to the application form
- If a correction is made by the parent/guardian who submits the application
⇒ No correction seal is required.
(Signature (full name) is required for the part corrected.)
- If a correction is made by a person other than the parent/guardian who submits the application
⇒ Correction seal is required.
(The seal used for the correction has to be the same seal used for the application.)

Please read carefully.

Please make sure to fill in the space for the application date.

様式

令和　年度　就学援助申請書

申請日　　年　　月　　日

According to the provisions of Article 3 of the Sakai City School Expense Subsidy Regulations, I hereby apply for school expense subsidy for FY 20✕✕ as follows.
In addition, I agree to the following matters when applying.

[Agreed matters]
1. To confirm the following matters concerning all household members.
   (1) Basic Resident Register
   (2) Taxation ledger of municipal tax/prefectural tax
   (3) Recipient or not of Public Assistance
   (4) Recipient or not of Child-rearing Allowance
   (5) Grade of Physical Disability Handbook and Mental Disability Health and Welfare Handbook and classification of Rehabilitation Handbook
2. To inquire or notify relevant organizations of Sakai City and other municipalities regarding matters necessary for approval and payment of School Expense Subsidy.
3. To make a full refund if the relevant student goes on to a national / private junior high school or special needs school after receiving School Expense Subsidy (School Entrance Preparation Money).
4. To allot school lunch expenses subsidized by School Expense Subsidy to the school lunch expenses for students attending a Sakai municipal elementary or junior high school.

[Precautions]
1. Please fill in the area inside the bold lines.
2. Please apply using one application form per household.
3. If you have not paid the money required to be paid to the school, the full amount of the payment will be made via the school principal.
4. The account to which the School Expense Subsidy will be received will be used as the account to receive refunds for the mutual aid premiums of the Japan Sport Council.

For Japan Post Bank accounts, fill in the branch name by using Chinese numerals (e,g, 四〇八 or 四一八), the branch number by using a three-digit number ending in eight (e.g., 408 or 418), and the account number (seven digits).

住　所	堺市　　区		
フリガナ 申請保護者	(If the parent/guardian who submits the application does not affix his/her signature, please affix his/her name and seal thereto.) （申請保護者が自署しない場合は、記名押印をしてください。）	生年月日	
		電話番号	（9時から17時までの間に連絡のつく電話（携帯）番号を記入してください。）

Write the 7-digit account number right-aligned.

受領先　**申請保護者口座又は学校長委任のどちらかに記入**
※ 両方に記入された場合は、学校納付金未納者以外は、申請保護者口座への振込を優先します。

口座 申請保護者	金融機関名		金融機関コード	口座番号（右詰め）	普通
	本支店名		本支店番号	口座名義（カタカナ）	※ 申請保護者名義に限ります。

Write the account name registered in *katakana*.

委任 学校長

令和　年度の就学援助金（堺市立の小学校及び中学校に在籍する児童又は生徒の給食費を除く）の受領及び返納について在籍校校長に委任します。

年　　月　　日　　申請保護者氏名

（申請保護者が自署しない場合は、記名押印をしてください。）

When delegating to the school principal, fill in the application date and affix the signature or name and seal of the parent/guardian who submits the application.

Select either "Bank transfer" or "Entrustment"

Fill in the same name in both places.

児童生徒	フリガナ 氏名	生年月日	申請保護者からみた続柄	学校名	学年
				小中 学校	年
				小中 学校	年
				小中 学校	年
				小中 学校	年
				小中 学校	年

Only prefectural and municipal elementary and junior high schools are covered.
(National/private schools and special needs schools are not covered.)

申請保護者、申請児童生徒を除く世帯員（住民票等を基礎とします）及び同一生計者

世帯状	フリガナ 氏名	生年月日	申請保護者からみた続柄	フリガナ 氏名	生年月日	申請保護者からみた続柄

- Fill in the information of any other household members excluding the information of children described in the above section.
(If you fill it in by mistake, cross it out with a double line and affix the signature or seal of the parent/guardian who submits the application.)
- Also fill in the information of a spouse who is on a separate certificate of residence due to an unaccompanied posting or other reason.
- Also fill in the information of a common-law spouse.

* **If there are any changes to the application after submission, please notify either (1) School Affairs Division, (2) Planning and General Affairs Division of the ward office (the Ward Administration Planning Office in case of Minami Ward Office, or (3) the school.**
Please note that if you do not make a notification, it will be assumed that you have withdrawn the application.

* **If you applied (3) at the school or (2) the ward office, and have received a Receipt Certificate, this document confirms the application and will be required for inquiries, so please keep it in a safe place.**