

II. Procedures for Living (くらしの手続き)

1. When you start living in or move from Sakai City

(堺市で新しい生活を始めるとき/引越しするとき)

1-1 Moving in, moving (within the city) and moving out (転入、転居、転出)

【Resident registration and change of address】 (住民登録・住居地の変更)

Situation	Where to go for the procedure	Documents/things you need to provide
<Moving in> Moving from outside of Sakai City to Sakai City	<u>Civic Affairs Division in the ward office (pp.16-17)</u> of the ward you are moving to within 14 days from the date of moving in. - If you are pregnant or have an infant, please also contact your local <u>public health center (pp.16-17)</u> .	① Resident Cards or Special Permanent Resident Certificate of all family members who moved with you. ② A Moving-out Certificate issued by the municipal office of your previous address ③ Pension Handbook, Notice of Basic Pension Number, statement of payment, etc., if you are covered ④ My Number (Individual Number) Cards (for all members of your family who have the card)
<Moving> Moving within Sakai City but between different wards or within the same ward	Same as above	• ①, ③ and ④ (in the column above) • ⑤ National Health Insurance Card, if you are covered.
<Moving out> Moving out of Sakai City	Civic Affairs Division in the ward office of the ward you are moving from by the day of moving (If you have already moved, within 14 days from the date of moving).	• ID for the person notifying (driving license, Resident Card, etc.) and ⑤ (in the column above) • ③ and ④ above are also required if you are moving abroad

【Other necessary procedures】 (関連する手続き)

You may be required to follow other procedures to apply for National Health Insurance, National Pension, Nursing Care Insurance, Child Allowance, medical care for children, children's school admission/changing schools, etc. Please ask for details when you go through the procedures for change of address (moving in, moving within the city or moving out). You need to go through some procedures when you have a dog. Please contact the Animal Protection and Control Center (☎072-228-0168) or your local public health center (pp.16-17).

* My Number (Individual Number) (マイナンバー (個人番号) について)

My Number is a set of numbers assigned to each individual living in Japan. It is used for social security including pension, health insurance and employment insurance, and tax return procedures. After you complete residence registration for the first time in Japan, you will receive an Individual Number notification with your Individual Number approximately two or three weeks later. You need to use your Individual Number all the time, even if you leave and re-enter Japan. As a general rule, you need to use the same Individual Number for your whole life. Therefore, do not tell anyone your Individual Number unless necessary to follow official procedures.

<https://www.digital.go.jp/policies/mynumber/>

1-2 Household garbage collection (ごみの収集 しゅうじゅう)

[Garbage disposal] (ごみの出し方 でしかた)

Please check types of garbage and collection days, and leave garbage at the designated point. The booklet which shows how to dispose garbage, **“Encyclopedia of how to separate resources and garbage” (Shigen to Gomi no Bunbetsu Daijiten / Japanese only)** is available at the Administrative Information Center in the city hall and Administrative Information Corners in the ward offices. You can also receive them at the Civic Affairs Divisions in the ward offices (pp.16–17) when you go through the procedures for change of address (moving in, moving within the city.)

[Inquiry] Public Sanitation Division (☎072-228-7429 FAX072-229-4454)

Japanese

https://www.city.sakai.lg.jp/kurashi/gomi/gomi_recy/bunbetsu/shigen/

Easy Japanese

https://www.city.sakai.lg.jp/yasashii/yasa_gomi/

English

<https://www.city.sakai.lg.jp/foreign-language/english/visitors/living/dailylife/handbook/index.html>

Chinese

<https://www.city.sakai.lg.jp/foreign-language/chinese/visitors/living/livinginsakai/handbook/index.html>

Korean

<https://www.city.sakai.lg.jp/foreign-language/korean/visitors/handbook/index.html>

Portuguese

https://www.city.sakai.lg.jp/foreign-language/other_languages/portuguese/portuguese/index.html

Spanish

https://www.city.sakai.lg.jp/foreign-language/other_languages/spanish/spain/index.html

Two types of pamphlets other than Japanese are available for your information.

https://www.city.sakai.lg.jp/kurashi/gomi/gomi_recy/bunbetsu/shigen_gomi_pamph/index.html

[Languages] English, Chinese, Korean, Portuguese, Spanish and Vietnamese

1-3 Water supply and sewerage (水道・下水道 すいどう げすいどう)

You can make notifications and inquiries regarding the following matters at the Waterworks and Sewerage Bureau Customer Center.

- Notifications when you want to start/stop using water supply (Please make sure you contact the bureau four or five days in advance).
- Inquiries regarding confirmation of the amount of water you used, water charges, etc.
 - The handy smartphone app, “Suirin”, is available. Paperless billing and credit card payment can also be applied.



Suirin's webpage at the Sakai City Waterworks and Sewerage Bureau's website

- When red/brown water running from taps.
 - Iron rust from water pipes may run with water due to waterworks, etc. Please run water until it becomes clear before use. If the water does not run clear, please contact the Waterworks and Sewerage Bureau Customer Center.
- When you find water leakages on roads or blockages of public sewerage, etc.

Waterworks and Sewerage Bureau Customer Center (上下水道局お客様センター <small>じょうげすいどうきょく きゃくさま せんたー</small>)	
Inquiry	☎0570-02-1132 (Navi Dial) Please note that this service is not available for some IP Phones. ☎072-251-1132 FAX 072-252-4132
Opening hours	Weekdays 8:45–19:00 / Saturdays, Sundays and public holidays 9:00–17:00 (Inquiries regarding red/brown water, water leakages on roads and blockages of public sewerage are open 24 hours.)

1-4 City Housing and Specified Public Rental Housing (市営住宅、特定公共賃貸住宅)

【How to apply】 (入居者募集)

Applications are accepted every May, October and November. You will find details in PR paper “Koho Sakai”.

Inquiry For applications in May and October, please contact the Sakai Municipal Housing Management Center (*Sakai Shiei Jutaku Kanri Senta*).

☎072-228-8225 FAX 072-228-8223

For applications in November, please contact the House Improvement Division.

☎072-228-8113 FAX 072-228-8034

Please refer to the page “III. Daily Life and Housing” provided by Osaka Foundation of International Exchange for prefectural housing information.

1-5 Municipal Tax (市税)

【Municipal and Prefectural Inhabitant Tax】 (個人市・府民税 (住民税))

You are required to pay taxes if you live within or have an office in the wards of the city as of January 1, each year.

- Normal collection: If you had income in the previous year, please file a tax return for Municipal Inhabitant Tax by March 15. You will receive a tax payment notice later. Please pay your taxes according to the notice.

Inquiry Municipal Inhabitant Tax Division of the City Tax Office (please call the ward in which you live)

Tax Office 1-3-1 Akahata-cho, Mozu, Kita-ku, 591-8037		
Municipal Inhabitant Tax Division	Sakai Ward / Nishi Ward	☎072-231-9751 FAX 072-251-5632
	Naka Ward / Minami Ward	☎072-231-9752 FAX 072-251-5632
	Kita Ward / Higashi Ward • Mihara Ward	☎072-231-9753 FAX 072-251-5632

Special collection: Those receiving a salary will have municipal tax deducted from their salary.

2. Marriage/Divorce (結婚するとき/離婚するとき)

Please refer to the page “IV. Residency Management System・Basic Resident Registration System for Foreign Nationals・Marriage・Divorce” provided by Osaka Foundation of International Exchange.

3. Pregnancy, Child Birth and Child Raising (子どもを産んで育てるとき)

3-1 When you get pregnant (妊娠したら)

【Maternal and Child Health Handbook and medical exam vouchers】

(母子健康手帳と健診受診票つづり)

Please make sure you submit “Pregnancy Notification Form” at the public health center (pp.16–17) in the ward where you live in order to receive “Maternal and Child Health Handbook” and “medical exam vouchers” (for 14 medical check-ups: designated check-up items are covered by Sakai City). Please bring your handbook and vouchers with you when you go to hospitals and public health centers so that mother and baby’s health record will be written down. Maternal and Child Health Handbooks are available in ten languages (English, Korean, Chinese, Spanish, Portuguese, Vietnamese, Thai, Tagalog, Indonesian and Nepali).

【Antenatal classes】 (妊婦教室)

Antenatal classes are held at public health centers. Professional staff provide life guidance during pregnancy, preparation for birth, child raising, nutrition and dental health. Fathers can also participate.

Inquiry Public health centers (pp.16–17)