

Notice of Early Application for School Expense Subsidy (Expenses for Enrollment Preparation) in FY 2026

To
Parents and Guardians of New First Grade Children

From the Sakai City Board of Education

Sakai City offers financial assistance by providing a part of the cost for enrollment preparation (57,060yen) in March to households having financial difficulty in sending their new first grade children to municipal elementary schools in April.

You are not eligible and cannot apply, if you fall into any of the following categories:

- ◎ Your child is going to take entrance exams of national/private elementary schools or to enroll in a special needs school.
***If the above facts are revealed after payment, the whole amount of the subsidy will have to be returned.**
- ◎ You are going to move outside of Sakai City by the end of March.
- ◎ You are a public assistance recipient, approved foster carer, in a residential care facility, group home, or maternal and child living support facility (due to support being available at each facility respectively).
- ◎ You came to Japan from overseas after January 2, 2025 (inclusive). (As we cannot confirm your income in 2024, the review cannot be conducted properly to provide the subsidy.)
* Please apply during the application period in April. (Make sure to file your income tax return for 2025 beforehand.)

➤ If the above points do not apply to you and wish to apply for the School Expense Subsidy (Expenses for Enrollment Preparation), please read the following carefully before applying.

1. Application Period

Please bring the following items to a **ward office's application acceptance desk** between

1 (Sat) - 17 (Mon) Nov. 2025 (9:00 a.m. - 5:15 p.m.) excluding Saturdays, Sundays and public holidays.

(Applications accepted at all ward offices within Sakai City)

Applications are also accepted by post. See '◎Applying by Post' on the following page for more details.

1. Bank account (ordinary account) details of the parent or guardian who is submitting the application.

2. Documents required to be attached:

- **If any of the criteria ② or ④-⑨ specified in page3, section 2-(2) are applicable to you, please bring a copy of the appropriate documents.**
- If you moved to Sakai City from another municipality after January 2, 2025 (inclusive), Notice of Municipal Tax/Prefectural Tax Special Collection for 2025 or taxation certificate for 2025 issued by your previous municipality of residence (copies are accepted) is required.
Submission of the above documents is not necessary if you have already submitted them when you applied for this year's school expense subsidies by the end of October.

*In this period, application can be made only for the Expenses for Enrollment Preparation for new first grade children. **Applications for subsidies for FY 2026 must be made from mid to late April for those who wish to avail of support for school meals and school supplies, including for children of other ages enrolled in school.**

If you do not apply as above, you can apply from mid-April to the end of April after your child enters elementary school; however, the payment will be made in mid-July for successful applicants.

For more information, please refer to "Notice of School Expense Subsidy System for FY 2026" Publication (April edition) distributed by schools in April (English version available), city newsletter Koho Sakai April edition or Sakai City's website (school expense subsidy section).

*The application period for School Expense Subsidy System for FY 2026 is subject to change.

***If you would like to receive payment into your Japan Post Bank account, please make sure to confirm the branch name which should end with "八 [8]" (e.g. "四〇八 [408]", "四一八 [418]) and your account number which is printed close to the branch name on your bankbook.**

◎Applying by Post

Put the documents listed in '<2. Items to Send>' below in a stamped envelope, and send by post. (You can use the attached return envelope template for applying by post.)

*Sakai City does not accept any responsibility for items that are undelivered or delayed. If you are concerned about a mishap occurring, please avail of registered post etc. so that you may keep track of your application.

*Sakai City does not issue confirmation of receipt for applications made by post. If you require such confirmation, make your application in person at a ward office.

<1. Send To: >

〒590-0078

堺市堺区南瓦町3-1 堺市教育委員会 学務課
590-0078School Affairs Division (Gakumu-ka), Sakai City Board of Education (Sakai-shi Kyoiku-iinkai),
Minamikawaramachi 3-1, Sakai-ku, Sakai City, Osaka

If you do not use the return-envelope template, please write the address above on the envelope of your application, or cut-out the address printed within the dotted line on the final page of this document to use. Please ensure that you **attach a stamp to the envelope** before sending.

<2. Items to Send>

1) Application Form

Apply using the separately attached application form.

(Also available for download from Sakai City website.)

Refer to Sakai City's website regarding downloading etc.

Sakai City Website <School Expense Subsidy (Enrollment Expenses) Early Payment (New First year pupil)>

(<https://www.city.sakai.lg.jp/kosodate/kyoiku/tetsuzuki/hojo/soukisikyu.html>)

2) Other Documents

Those who fit the criteria of ②・④～⑨ on page 2 of this document, must also submit a copy of the respective documents when applying. If none of the criteria apply to you, you only need to send the Application Form.

<3. Deadline for Application by Post>

17 Nov. (Mon) 2025 *postmark by this date

*Note: As items placed in post-box on 11/17 may be postmarked as 11/18 due to collection times, if sending the application on 17 Nov. do so directly at the post office. Check opening hours of postal window for each post office (Sakai Post Office, Kanaoka Post Office, Naka Post Office, Semboku Post Office, Otori Post Office, Hamadera Post Office, Mihara Post Office). Applications postmarked 18 Nov. or later will not be accepted.

<4. Important Remarks>

Please note that there may be a delay in processing incomplete applications and applications that do not have the required personal seal, or the application may be declined.

If there is an error in the supporting documents, the application will be processed on the applicant's income from the previous year.

2. Households Eligible for School Expense Subsidy

Parents or guardians living in Sakai City with children who will enroll in public elementary school whose household falls under either category (1) or (2) stated below are eligible to receive the school expense subsidy. (Excluding those who one of any of the four criteria on Page 1 of this document apply to.)

- (1) Households in which the total annual income of all members in the same household (including income from family members working away from their family either domestically or overseas, pensions and retirement benefits) for 2024 (January 1 to December 31, 2024) is below the following thresholds. (The income thresholds below should be used as **rough guidelines** and may vary depending on the ages of household members.)

Number of household members	2	3	4	5	6
Threshold	¥2,160,000	¥2,590,000	¥2,890,000	¥3,230,000	¥3,660,000

- “Income” here refers not to the amount paid, but to the “amount remaining after deductions on earnings” on your certificate of income and withholding tax.

Income for self-employed individuals should be calculated as the amount remaining after deducting business expenses from gross earnings.

- Please make sure that you file your municipal/prefectural tax return for 2024 (January 1 to December 31, 2024) in advance.

*** Applications will be processed according to all income of all household members for 2024.**

If you have yet to file your income taxes, ensure to complete this within this month.

In the case that a decision cannot be made or payment is rejected due to unconfirmed income, the payment cannot be made for the respective application;

However, reapplications will be accepted. You may reapply at your child's school or ward office from mid-April to the end of April.

Please take a look at *Notice of School Expense Subsidy System for FY 2026* which will be provided by your child's school in April (English version available), city newsletter Koho Sakai April edition or Sakai City website (school expense subsidy page) for details.

(2) Households falling under **any** of the following criteria.

If applicant households which fall under the criteria ② or ④ to ⑨ fail to submit the required documents (copies are accepted), eligibility will be determined based on income for 2024.

Please note that documents other than those listed under the "Documents to be attached to application form" column will not be assessed.

Eligibility Criteria		Documents to be attached to application form (copies)
On application	① Household receiving Childcare Allowance (Not Child Allowance)	No documents required. (Please submit only an application form.)
	② Day laborer registered at Public Employment Security Office (Hello Work)	<ul style="list-style-type: none"> The page of your unemployment insurance passbook with the seal of the head of the Employment Security Office.
In FY 2025	③ Household for which public assistance has been suspended or discontinued (Excluding cases where suspension or discontinuation is due to change in family composition)	No documents required. (Please submit only an application form.)
	For the following criteria ④–⑦ apply only when 'Reduction and Exemption' (減免) are specified.	
	④ Household reduced or exempt from city tax	<ul style="list-style-type: none"> Notice of change of the amount of city tax and prefecture tax
	⑤ Household reduced or exempt from enterprise tax	<ul style="list-style-type: none"> Notice of reduction or exemption from enterprise tax
	⑥ Household reduced or exempt from property tax	<ul style="list-style-type: none"> Notice of assessment of property tax
	⑦ Household reduced or exempt from paying national health insurance premiums	<ul style="list-style-type: none"> Notice of determination of correction of national health insurance premiums (Only when applicable to all household members)
	⑧ Household exempt from national pension insurance premiums	<ul style="list-style-type: none"> Notice of approval of application for exemption from/extension of payment of national pension insurance premiums <ul style="list-style-type: none"> Notices are required for all household members aged 20 or above who are exempt from the payment. Only households whose exemption periods are six months or more. ➤ A copy of the page showing the name and exemption period is required.
	⑨ Household has been loaned livelihood relief (Excluding educational fund)	<ul style="list-style-type: none"> Notice of livelihood relief loan

- By applying for the school expense subsidies, you consent to the following points being confirmed: your household circumstances, public assistance (education assistance) and Childcare Allowance receipt status, foster parents' status, as well as taxability and class of physical, mental or developmental disability handbook regarding all relevant family members.
- Notice of approval/remittance will be sent by post in mid-March.
Payments for approved applications will be made to the bank account designated on the application form.
- If you have any queries, please contact the following.

School Affairs Division (Gakumuka 学務課)	TEL : 072-228-7485 FAX : 072-228-7256
	Email : kyogaku@city.sakai.lg.jp

Cut out and use the address below on your envelope when applying by post. **Attach a stamp before posting.**

〒590-0078 堺区南瓦町3番1号 堺市教育委員会 学務課 行

Example of How to Fill in the Sakai City School Expense Subsidy (Expenses for Enrollment Preparation)

様式第1号(乙) (第3条関係)

令和8年度 就学援助申請書(入学準備金)

申請日 令和7年11月4日

Date of application: Please make sure to fill in.

Read carefully.

堺市教育委員会 教育長 殿

堺市就学援助規則第3条の規定により、令和8年度の就学援助(入学準備金)について、次のとおり申請します。
なお、申請にあたり、以下の事項について同意します。

【同意事項】

- 1 世帯全員に係る次の事項について確認を行うこと。
①住民基本台帳 ②市民税・府民税の課税台帳 ③生活保護の受給状況 ④児童扶養手当の受給状況
⑤身体障害者手帳及び精神障害者保健福祉手帳の等級並びに療育手帳の区分
- 2 就学援助金に関する認定及び支給に必要な事項について、堺市及び他の市区町村の関係機関に照会又は通知を行うこと。
- 3 就学援助(入学準備金)の支給後、国立・私立の小学校、支援学校へ就学した場合は全額返金すること。

【注意事項】

- 1 太枠の中のみ記入してください。
- 2 一世帯につき一枚の申請書により申請して下さい。

Write the name of the parent or guardian applying (in the first column).

Write the 7-digit account number right-aligned.

Write the account name in Katakana. (No correction required if written in Chinese characters.)

Write the same name in these columns

Bank name

Name of the child in question

Name of the school

Branch name: For Japan Post Bank account, please fill in the branch name with numbers in Kanji (e.g. “四〇八 [408]”, “四一八 [418]”) and branch code (e.g. 408, 418) - both consist of three numbers and end with the number 8. Please also fill in your 7-digit account number.

Date of birth

Relationship with the applicant

• Please enter the names of family members other than the child(ren) entered in the above section.

• Please enter the name of your spouse, even if they are on a separate certificate of residence.

住 所	堺市 ◎ 区 ◆◆ 町 1 丁 2 番 3 4 号										
フリガナ	サカイ シカクシカク					生年月日	●年 ●月 ●日				
申請保護者	堺 □ □					電話番号	0 9 0 - 1 2 3 4 - XXXX				
受領先	金融機関名 ○×銀行					金融機関コード	口 座 番 号 普 0 1 2 3 4 5 6				
口座申請保護者	本支店名 ◆◆支店					サカイ シカクシカク					
申請児童	フリガナ	氏 名	生 年 月 日	申請保護者からみた続	学 校 名	学 年					
	サカイ マルマル	堺 ○ ○	△年△月△日	子	堺市立◎◎	小学校 新1年					
	堺 ○ ○					新1年					
世帯状況	申請保護者、申請児童を除く世帯員(住民票等を基礎とします)及び同一生計者										
	フリガナ	氏 名	生 年 月 日	申請保護者からみた続	氏 名						
	サカイ サンカクサンカク	堺 △ △	■年■月■日	夫							
	サカイ シカクマル	堺 □ ○	×年×月×日	子							
備考											